



**THE BRUNEL MUSEUM
VOLUNTEER
APPLICATION FORM**

Thank you for considering becoming a volunteer at The Brunel Museum Please complete and return this form (details at the end of the form)

Full name	
Address	
Date of Birth	
Telephone	
Mobile	
E-mail	

Contact in case of an emergency:

Name		Relationship	
Address			
Mobile			

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What general work/ voluntary experience do you have?

Feel free to attach a CV instead

Do you have any health problems that it would be helpful for us to know about?

When would you be available during the Easter holidays?

	MON	TUES	WED	THU RS	FRI	SA T	SUN
Mornin g (10.30a m to 1.30pm)							
Lunchti me (12.30p m to 3.30pm)							
Afterno on (2.30p m to 5.30pm)							

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Please state any times that you would not be able to volunteer (e.g. school holidays, weekend etc)

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Tunnel trouble Induction session

We are offering an Induction session to familiarise new volunteers with the Tunnel Trouble activity on Friday 25 March, at 12.30pm. Please indicate below if you are able to join the induction on this date:

YES	
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NO	
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If you cannot make this date, don't worry! There are still plenty of opportunities to observe the activity once it launches on Saturday 2 April.

If you would like another opportunity to familiarise yourself with the Brunel Museum, you can book in for a trail shift until 31 March. Please indicate below if this is something you are interested in and what dates you are free.

Saturdays	10.30am to 1.30pm	
	12.30pm to 3.30pm	
Sundays	10.30am to 1.30pm	
	12.30pm to 3.30pm	

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Referees

In order to follow up your application, we need at least two persons willing to provide us with references for you. Referees could include your present/previous employers, tutors, or another person of good standing. These references are kept confidential.

Name		
Address		
Mobile		
Email		
In what capacity does this person know you?		

Name		
Address		
Mobile		
Email		
In what capacity does this person know you?		

As volunteers might sometimes work with vulnerable people, The Brunel Museum has a responsibility to safeguard the interests of visitors, hirers, volunteers and employees. Regardless of whether convictions are spent or their nature, do you have any convictions that you are required to disclose or other information you wish us to know?

YES		NO	
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If yes, please supply details below, or if you prefer, on a separate sheet.

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Declaration

I declare that the information given on this form is correct to the best of my knowledge. I confirm that if I do volunteer with the Museum I will abide by all published policies and procedures.

Signature: Date:

Thank you for your interest in The Brunel Museum. Please sign the Data Protection and DBS statements below and return the completed form to:

Learning & Volunteer Manager, The Brunel Museum, Brunel Engine House, Rotherhithe, Railway Avenue, London SE16 4LF, or email a copy to: hello@thebrunelmuseum.com

Data Protection Statement

The Brunel Museum of Railway Ave, London, SE16 4LF (Limited Company 02488877 and Charity 1003287) will process and be in control of the data provided on this form.

The information which you provide in this form and any other information obtained or provided during the course of your volunteering with us (“the information”) will be used for the purpose of assessing your suitability for roles, in emergency situations e.g. to protect life or in a medical situation, and in relation to legitimate interests of the museum and charity.

If you choose not to accept any offer of voluntary role that we make, the information will be retained for a further 6 months

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in the event of a more suitable opportunity arising, after which time it will be destroyed.

You have the right to data portability, request access to, rectification or erasure of your data collected as part of this process.

If your application is successful, the information will form part of your volunteer file and we will be entitled to process it for all purposes in connection with your voluntary role.

So that we may use the information for the above purposes and on the above terms, we are required to obtain your explicit consent. Accordingly, please sign the consent section below. You have the right to withdraw your consent at any time and the right to lodge a complaint with the Information Commissioner.

I consent to my personal information being used for the purposes and on the terms set out above.

Signature: Date:

Disclosure and Barring Service (DBS) check

It may be that we undertake a Disclosure and Barring Service (DBS) check on volunteers. If this happens you will be advised in advance.

I consent to a Disclosure and Barring Service (DBS) check being undertaken.

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Signature: Date: