

THE  
BRUNEL MUSEUM  
THAMES TUNNEL

PRIVATE PARTIES AND  
CORPORATE EVENTS



The Brunel Museum is delighted that you'd like to hire us for your Event and look forward to working with you to make your event a success!

At the Brunel Museum, we take pride in offering a unique and atmospheric setting that combines history, culture, and facilities to create an unforgettable event.

To find out available dates, rates, and book Venue visit please email us at [event@thebrunelmuseum.com](mailto:event@thebrunelmuseum.com)







|                                     |   |
|-------------------------------------|---|
| <b>Facilities included</b>          |   |
| Wi-Fi                               | Yes - for organisers only   |
| PA - for your own MP3 player/laptop | 1xStereo PA speakers & amp<br>(no microphone)                       |
| Lighting                            | 7xDMX coloured wall lights,<br>controlled by our laptop<br>computer |
| Chairs                              | 90  |
| Café tables                         | 12  |

Please note: all prices are subject to VAT



|   |                  |
|---|------------------|
| <b>Additional charges</b>               |                  |
| Bechstein small grand piano inc. tuning | £135             |
| High-power HDMI projector & screen      | £165             |
| Standard cleaning fees                  | From £75 to £150 |



Please note: all prices are subject to VAT





**Additional areas hireable**

**The Rooftop Garden is included for all-day Events!**

The Botanical Roof Garden sits on the top of the Brunel Tunnel Grand Entrance Hall. It is ideal for welcome drinks and gather around the centralised firepit later in the evening to keep cosy and order your s'mores toasting kits.

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The **Midnight Apothecary** is our exclusive drinks partner and they run a beautiful botanical bar on top of the Tunnel Shaft. The bar serves seasonal cocktails, using ingredients grown in the garden itself.

For Drinks Packages please contact  
[lottie@themidnightapothecary.co.uk](mailto:lottie@themidnightapothecary.co.uk)

We can arrange catering options on request and depending on requirements



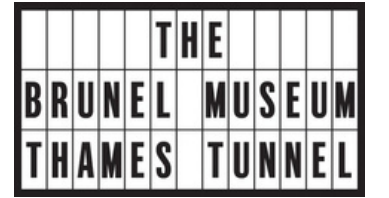


## IMPORTANT NOTES

- The Brunel Museum is a Grade II\* listed structure, it is forbidden to place or hang anything on the walls of the shaft.
- Dry Hire: museum staff will be on site throughout the day to oversee the venue and will be sited in the Engine House.
- Cancellation charge for venue hire:
  - 3 months' notice or less: damage deposit
  - 2 months' notice or less: 25% of room hire
  - 1 month notice or less: 50 % of room hire
  - 2 weeks' notice or less: 85% of room hire
  - 1 week notice or less: 100% of room hire
- Cancellation charge for catering
  - 3 months' notice or less: 50% of total cost
  - 1 month notice or less: 100% of the total cost







- **Power in Brunel's shaft**

The shaft has a dedicated 100A 3-phase electricity supply which is used to power the DMX lighting, sound and heating systems. Spare capacity is available and variable depending on demand and equipment usage. Normally there is:

1 x 32A socket plus extension leads

1 x 13A socket

- **Parking**

Two standard parking spaces are available on the driveway within the Barn Door entrance of the of the Location Venue.

- **Toilets**

The following toilets will be available for use in the lower floor of the museum. Additional toilet facilities can be hired in by the client.

- 1 cubicle for ladies/accessible

- 1 cubicle/2 urinals for men

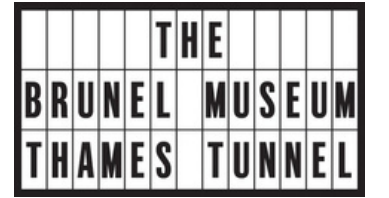
- **Capacity**

Seated dinner: 80

Theatre-style: 95

Standing reception: 120





- **Accessibility**

As an historic site, we are currently restricted in our accessibility to those of limited mobility:

- Wheelchair users can access the lower floor of the museum (where there is an accessible toilet), and the upper entrance area of the Shaft where there is a viewing platform for the concert.
- Access to the floor of the Shaft is by 3 flights of stairs down, with no lift. A viewing platform at the top is accessible by wheelchair users.
- Access to the upper floor of the museum is by a half-flight of stairs with no lift

- **Event management & cleaning**

Our standard cleaning fees cover, toilets and floors tidy and to keep our costs down, our standard rental includes clients being responsible for managing their own events: setting out the venue as required and leaving the site in the same state in which it was found, including cleaning where necessary.

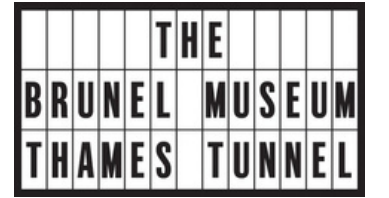
- **Fire Capacity**

Tunnel Shaft – 137 people

- **Fire Safety**

Before the start of your event, you will be briefed about site evacuation procedures. You will need to nominate two or more people to oversee fire evacuation procedures to attend this meeting.





## PAYMENT TERMS

- On booking: Deposit & 50% of hire fee
- 2 weeks before event: balance 50% of hire fee

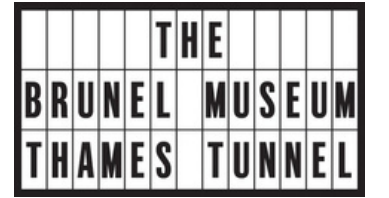
Please note: The Client must make a full balance payment (including any agreed deposit) on or before 28 working days before booking start time

### VAT

The museum is VAT Reg: 361 1166 28 Company Reg: 024 888 77.

Please note: all prices are subject to VAT





## Terms & Conditions

- **Deposit, Booking Confirmation and Payment Terms**

The Owner reserves the right to require a deposit or the fee payment (whichever is agreed by the parties) at the time of the booking to secure the date and confirm the booking (the “deposit”). The Damage Deposit is refundable after the event completion if no damage was caused.

- **Noise and Nuisance**

Noise levels inside and outside the Location Venue shall be always kept at reasonable levels during the Booking (the levels assessed at the discretion of the Owner whose decision is final)

- **Prohibitions**

Smoking is prohibited inside the Location Venue but smoking is permitted only in allocated smoking areas in the grounds – outside area including Roof Garden.

Betting and Gaming is prohibited.

Naked flames prohibited inside the venue.

Any fixtures to the walls in all buildings.



A photograph of the Brunel Museum sign and building. The sign is a large, black, rectangular structure with the word "BRUNEL" in white, serif capital letters. Below the sign is a large, arched window with a decorative frame. The building is made of red brick and has several windows. In the foreground, there are white and pink cherry blossoms. The background shows a clear blue sky and some trees.

We look forward to discussing the details further  
and assisting you in creating an extraordinary  
experience at the Brunel Museum!

Please do not hesitate to contact us with any  
questions or to arrange a visit to the venue.